



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

18 Dec 2023

DIVISION MEMORANDUM
No. 688, s. 2023

**COMPARATIVE ASSESSMENT RESULTS (CAR) OF APPLICANTS TO
ADMINISTRATIVE ASSISTANT III VACANT POSITION**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. With reference to **DepEd Order 007, s. 2023**, titled **Guidelines on Recruitment, Selection, and Appointment in the Department of Education** and **Division Memorandum No. 627 s. 2023** or the **Recruitment, Selection, Evaluation and Ranking of Applicants to Administrative Assistant III Vacant Position**, this Office releases the result of evaluation of the said vacant position held on December 13, 2023 at the Office of the Assistant Schools Division Superintendent of the City Schools Division of the City of Tayabas, Brgy. Poto, Tayabas City.
2. Applicant with application code of **TAY-REC-ADAS3-2023-0029** is advised to report to the Office of the Schools Division Superintendent on **December 20, 2023 at 10:00 o'clock in the morning**.
3. Attached herewith is the Comparative Assessment Results (CAR) of the said activity.
4. For information and guidance of all concerned.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl: As stated
Reference: DepEd 007, s. 2023
Division Memorandum No. 627, s. 2023
To be indicated in the Perpetual Index
under the following subjects:
RSP
ADMINISTRATIVE ASSISTANT III
DIVISION MEMORANDUM

OSDS Personnel Unit – comparative assessment results (car) of applicants to administrative assistant iii vacant position
None/December 18, 2023



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CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

COMPARATIVE ASSESSMENT RESULT (CAR)

Position: **ADMINISTRATIVE ASSISTANT III**
Office/Bureau/Service/Unit where the vacancy exists: **SDO TAYABAS CITY**

Plantilla Item Number: **OSEC-DECSB-ADAS3-270345-2017**
Date of Final Deliberation: **DECEMBER 13, 2023**

No.	APPLICATION CODE	COMPARATIVE ASSESSMENT RESULTS (CAR)								
		Education (5)	Training (5)	Experience (20)	Performance (20)	Outstanding Accomplishments (10)	Application of Education (10)	Application of L & D (10)	Potential (20)	Total (100)
1	TAY-REC-ADAS3-2023-0021	1	5	20	19.00	0	0	0	16.83	61.83
2	TAY-REC-ADAS3-2023-0023	1	1	20	17.20	2	0	0	15.83	57.03
3	TAY-REC-ADAS3-2023-0029	1	5	20	19.00	2	0	0	19.33	66.33

Prepared by HRMPSB:

~on official travel~
NATHANIEL G. BALBAROSA
NEU Representative – 1st Level Positions
HRMPSB Member

JOSEFINA R. OABEL
Administrative Officer IV (HRMO II)
HRMPSB Member

CONRADO C. GABARDA
Administrative Officer V
HRMPSB Member

AGNES M. LUZADAS
Accountant III
HRMPSB Member

~on official travel~
IMELDA C. RAYMUNDO
CES – SGOD
HRMPSB Member

ANTONIO P. FAUSTINO JR.
OIC - Asst. Schools Division Superintendent
HRMPSB Chairperson

Appointment Conferred by:

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent
Appointing Authority